

COE COLLEGE MUSIC DEPARTMENT

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National Association of Schools of Music

FACULTY/STUDENT HANDBOOK

This handbook supplements the Coe College Catalog description of courses, the requirements for music degrees, and all aspects of music department policies and procedures.

— Revised Fall 2019 —



COE COLLEGE DEPARTMENT OF MUSIC

MISSION STATEMENT

Recognizing that music is a crucial component of the Liberal Arts experience, the Coe College Department of Music believes in the significance of offering a strong music program to students of all ability levels – from the novice to the pre-professional musician. Therefore, the mission of the Department of Music is:

1. To provide the highest quality pre-professional undergraduate music training possible in the areas of performance, elementary and secondary vocal and instrumental teaching, and composition; this program shall remain consistent with the educational objectives and standards of the college as a whole, consistent with the standards of the National Association of Schools of Music, consistent with traditionally recognized practices in the pre-professional training of musicians, and consistent with, and in accordance with, the skills, areas of expertise, and professional goals of its music faculty taken as a whole.
2. To provide a broad range of opportunities for study and participation in both performance and music courses by students who may not intend to pursue music as a profession.
3. To provide support for the creative, artistic, and professional development of its music faculty.
4. To provide the services of performance and music expertise to the college community in the forms of concerts, ceremonial music, and interdisciplinary teaching.
5. To provide leadership in educational and cultural experiences in music to the outside community.

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Bookkeeping and Finances: Karen Wilson

Budget: Music Department Chair

Chamber Music: Amy Phelps

Choral Music: Jesse Bunge

Composition: Joshua Reznicow

Facilities and Equipment: Carter Broszeit

General Studies: William Carson, Marc Falk, Steve Shanley

Instrumental Music: William Carson

Jazz Studies: Steve Shanley

Keyboard Division: Brett Wolgast

Keyboard maintenance and tuning: Richard Adkins

Keys and Lockers: Karen Wilson

Music Education: Steve Shanley

Music History & Literature: William Carson (Michelle Blair, Kristana Weiler, Marc Falk)

Music Theory: Brett Wolgast (Abbie Brewer)

Recital Hour: William Carson

Recruiting Coordinator: Core Music Faculty

Scheduling – Classrooms: Karen Wilson

Scheduling – Sinclair and DK: Carter Broszeit

Sound Reinforcement, Concert and Recital Recording, Sound Equipment, Computer Equipment and Software: Carter Broszeit

String Division: Michelle Blair

Student Advisory Board: William Carson

Voice Division: Jesse Bunge

Winds and Percussion Division: William Carson

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THE APPLIED MUSIC COURSE

The Applied Music Course includes intensive studies in performance and repertoire through lessons, ensembles, pedagogy, and techniques. The requirements are:

1. An hour lesson each week, called the primary performance area lesson, along with participation and attendance at the weekly Recital Hour, and fulfillment of the concert attendance requirement (see page 3). Seminars and other requirements, at the discretion of the private instructor, will be explained in the syllabus.
2. Participation in one of the following ensembles, as assigned by audition:
 - Concert Band
 - Jazz Band
 - Concert Choir
 - Orchestra
 - Chorale
3. Additional ensembles, lessons, or courses in pedagogy, techniques, and literature (0.2-0.6 course credit) which are required for any of the tracks that lead to one of the music degrees.

In the class schedules, Applied Music courses are identified with an MUA followed by the individual number of the class. Catalog numbers for lessons appear on page 5 of this [Handbook](#) and for ensembles and other courses on page 2. The prerequisite for enrollment is audition and consent of the Department Chair. All MUA courses are offered in Fall and Spring Terms only. The Applied Music Course is considered a package, when counting the credits towards the requirement of 32 to graduate (see catalog, page 14). The credit for all ensembles, lessons, techniques courses, etc., as described above, are added together, and are not subject to the limitation of two credits earned in courses valued at less than .5 credit. Credits earned in courses valued below .5 in terms when the student is not fulfilling the requirements of The Applied Music Course may only accrue up to two of the 32 credits required for graduation.

Transfer Students

Transfer students entering the Bachelor of Music degree as a junior or a senior will be evaluated for placement in the Applied Music course. This evaluation will follow the standards of the Bachelor of Music Advanced Standing Assessment (BMASA, see page 8) and will take place at the end of their first spring term at Coe. All transfer students must also take the Theory Placement Examination (p. 8) to determine their level of progress in the music theory sequence.



APPLIED MUSIC: ENSEMBLES

The following ensemble, literature, techniques, and pedagogy classes are available for the course credit indicated:

<u>Course #</u>	<u>Title</u>	<u>Credit Awarded</u>
<u>Regularly-Offered Major Ensembles</u>		
* MUA-100	Concert Band	0.3
MUA-101	Jazz Ensemble	0.2
MUA-102	Jazz Improvisation Lab	0.1
* MUA-103	Symphony Orchestra	0.3
* MUA-104	Concert Choir	0.3
MUA-111	Coe Handbell Ensemble	0.2

* Unless otherwise assigned, most music scholarship students and music majors are required to enroll in MUA-100, MUA-103, or MUA-104.

Additional Ensembles, Techniques, Literature and Pedagogy Courses

MUA-133P	Percussion: Ensemble and Literature	0.2
* MUA-134P	Percussion: Pedagogy	0.2
MUA-133W	Woodwind: Ensemble and Literature	0.2
* MUA-134W	Woodwind: Pedagogy	0.2
MUA-133B	Brass: Ensemble and Literature	0.2
* MUA-134B	Brass: Pedagogy	0.2
MUA-133S	Strings: Ensemble and Literature	0.2
* MUA-134S	Strings: Pedagogy	0.2
MUA-133K	Piano: Literature and Ensemble	0.2
* MUA-134K	Keyboard Pedagogy	0.2
MUA-130	Musical Theatre Practicum	0.5
MUA-131V	Opera Workshop	0.2
MUA-143	Instrumental Techniques: Strings	0.3
MUA-153	Instrumental Techniques: Single Reeds & flute	0.3
MUA-163	Instrumental Techniques: Double Reeds	0.3
MUA-173	Instrumental Techniques: High Brass	0.3
MUA-183	Instrumental Techniques: Low Brass	0.3
MUA-193	Instrumental Techniques: Percussion	0.3
* MUA-134V	Vocal Diction & Pedagogy	1.0

***Instrumental (percussion, woodwind, brass & string) Pedagogy is a 0.2 credit MUA course taken as a half-hour lesson in the Primary Performance Area and taught with a pedagogy syllabus (see specific catalog numbers printed above). Keyboard Pedagogy (0.2 credit) is an MUA course taken as a one-hour lesson with a pedagogy syllabus. Vocal Diction & Pedagogy (1.0 credit) is an MUA course with arranged meeting times and a pedagogy syllabus.**

APPLIED MUSIC: LESSONS

Primary and Secondary Performance Areas

Registration in a Secondary Performance Area (SPA) consists of one half-hour lesson per week. Half-hour composition lessons may be taken as an elective only. They do not satisfy SPA requirements. For performance majors, a Secondary Performance Area consists of four terms of half-hour lessons, all on the same instrument, taken after completion of the Keyboard Fundamentals Examination. For vocal performance majors, the secondary instrument must be piano.

Registration in a Primary Performance Area (PPA) or in hour-long Composition Lessons consists of an hour lesson per week (which may be taken as two separate half-hour lessons) along with satisfactory completion of the following requirements:

1. Attendance at the weekly Recital Hour, 2:30 p.m. on Thursdays.
2. A significant performance (maximum of seven minutes including entrance and exit time, and typically a new piece each term) on Recital Hour each term.
 - A. The following exceptions apply:
 - 1) A performance is encouraged but not required for the first term of registration in any given area (although transfer students are expected to perform during their first term at Coe).
 - 2) Any student who gives a full-length or partial (minimum 2 solo selections) solo recital is not required to appear on Recital Hour during the term in which the recital is given.
 - 3) Any teacher, in consultation with the Department Chair, may excuse a student from performing on Recital Hour for pedagogical reasons.
 - B. Students are expected to perform their Recital Hour piece for their lesson teacher in Daehler-Kitchin Auditorium with the accompanist at least one week prior to the scheduled performance to ensure that proper stage etiquette, tuning, and balance issues are addressed well in advance of the Recital Hour performance.
 - C. Recital Hour Performance Signup
 - 1) Recital Hour Signup will take place at a weekly Recital Hour early in the semester. Students should consult with their instructor at the beginning of the term to determine or indicate the week that they intend to present their Recital Hour performance.
 - 2) Program information along with notes or translations must be submitted electronically to the Department Administrative Assistant no later than **noon on the Thursday one week prior to the performance**. Performers who do not comply with these requirements will have their performance delayed to another week.

- a) Program information must include the full name of the composer, composer dates, the composition title, the appropriate movement numbers and/or names, and the name(s) of additional performers.
- b) All instrumental student performers and vocalists performing in English are to provide brief program notes (no less than 3 sentences); vocalists performing in a foreign language are to provide a **paraphrased translation** of the text in paragraph form.
- c) Your program notes must be approved by your lesson teacher BEFORE they are submitted.

D. Students must arrange for an accompanist as described in the section on piano Accompanying on page 31.

3. Attendance at 12 concerts as determined by the Student Advisory Board (SAB, page 27).

The faculty strongly supports and believes in the experience of concert attendance and listening to live performances as an important component in the development of a complete musician. Each term the SAB assists the faculty with this requirement.

4. Completion of a jury as described on page 8.

The grade for hour lessons has two halves. The first half is the grade the student receives for lessons. The second half is based on the student's attendance at the weekly recital hour and at the required twelve concerts. After two excused absences, the second half of the grade is lowered one full letter grade for each concert missed, and, for each recital hour missed. After both halves of the grade are figured, the two are averaged and the result is the student's final lesson grade.

- For performance majors, a Primary Performance Area consists of eight terms of hour lessons, all on the same instrument.
- For education majors, a Primary Performance Area consists of seven terms of hour lessons, all on the same instrument.
- For composition majors, a Primary Performance Area consists of four terms of hour lessons and four terms of half hour lessons, all on the same instrument.



Catalog Numbers and Credits

The catalog number for half-hour lessons (Secondary Performance Area and half-hour Composition Lessons) begins and ends with the number “1” and a letter designating the instrument or voice area. For example, a half-hour lesson per week in piano has a catalog number of MUA-101K. Each half-hour lesson carries 0.3 credit.

The catalog number for hour lessons (Primary Performance Area and hour-long Composition Lessons) begins and ends with either a “2” or a “3” and a letter designation. For example, MUA-202V is a catalog number for an hour lesson in voice. Music majors who have passed the Bachelor of Music Advanced Standing Assessment, use a “3” at the beginning and end of their catalog numbers, (such as MUA-353S for guitar). All other students use the “2” at the end (for instance, MUA-252S). Each hour lesson carries 0.6 credit. The catalog number for the non-credit bearing Senior Recital is “490.”

<u>Catalog Number</u>	<u>Instrument</u>	<u>Catalog Number</u>	<u>Instrument</u>
MUA-10xS	Violin	MUA-12xW	Clarinet
MUA-11xS	Viola	MUA-13xW	Saxophone
MUA-12xS	Cello	MUA-14xW	Bassoon
MUA-13xS	String Bass	MUA-10xB	Trumpet
MUA-14xS	Harp	MUA-11xB	French Horn
MUA-15xS	Guitar	MUA-12xB	Trombone
MUA-10xK	Piano	MUA-13xB	Low Brass
MUA-11xK	Organ	MUA-10xP	Percussion
MUA-12xK	Harpsichord	MUA-10xV	Voice
MUA-10xW	Flute	MUA-10xC	Composition
MUA-11xW	Oboe		
	MUA-490		Senior Recital – Non-Credit Bearing
	MUA-284		Applied Music: Special Topics

Lesson Fees

Private music lessons are available for credit only. Declared music majors who have achieved junior status (16 or more course credits) and perform in a major ensemble are not charged for lessons. For other Coe students, lesson fees are charged by term according to the total registered lesson credit:

0.3.....	\$240.00
0.6.....	\$480.00
0.9+.....	\$720.00

NOTE: Private music lessons, as described above, are offered only in the Fall and Spring Terms. Piano for the music teacher (MUA-104K) is not taught as a private lesson, and is not subject to these fees.

Students registering for .6 (one-hour lesson/week) must attend the weekly Recital Hour and fulfill the concert requirement. Students must register for a 14-week block of lessons.

No refunds will be given after the end of the third week of classes.

Definition of Primary & Secondary Performance Areas

For Bachelor of Music Degree:

Primary Performance Area/Composition Lessons: BM students in Education and Performance must complete 7 PPA (Ed.) or 8 PPA (Perf.) terms on the same instrument (14 one-hour lessons per term). Composition students must complete 8 terms of Composition Lessons, 4 terms of hour lessons on one instrument in the PPA, and 4 terms of half-hour lessons on the same instrument studied for the PPA. Students are exempt from this requirement during terms when they are participating in an Off-Campus Term or student teaching.

Secondary Performance Area: BM students in performance must complete 4 SPA terms on the same instrument (14 half-hour lessons per term).

For Bachelor of Arts Degree:

Bachelor of Arts students must choose piano as either their PPA or SPA.

Primary Performance Area: BA students must complete 4 PPA terms on the same instrument (14 one-hour lessons per term).

Secondary Performance Area: BA students must complete 4 SPA terms on the same instrument (14 half-hour lessons per term).

Scheduling of Lessons

Lessons are arranged from the class schedules that students submit to the Music Department Administrative Assistant. Instructors assign lessons only after a schedule has been submitted.

Change of Registration

Students registered for music classes and applied music lessons are responsible for submitting any changes of registration (dropping and adding) to the Registrar's Office. Students must also notify the Music Department Administrative Assistant of these changes.

Students receive no refund for lessons withdrawn from after the third week of class.

Make-up Lessons

Lessons will be made up only if the instructor is absent or the instructor has excused the student. Students must inform the instructor prior to an absence. It is the student's responsibility to contact the instructor later to discuss the possibility of making up the lesson. Students are asked to check with their teacher to discuss studio policy for Spring Term Flunk Day absences.

APPLIED MUSIC: INSTRUMENTAL TECHNIQUES

Students pursuing a major in Instrumental Music Education must complete **all** techniques studies prior to their student teaching. Vocal Music Education students are required to complete **three** terms of instrumental techniques including one each of wind, percussion and strings.

Some college-owned instruments are available for use in classes. The instrument loan policy is stated on page 27.

Music Education students note: The Music Department schedules instrumental techniques classes on a three-year rotation (see below), which enables students to fulfill their techniques requirements. If students begin the program after the first term of their first year, they may be liable for extra fees to pay for the substitution of lessons as techniques.

Students who are preparing for graduate music therapy certificate programs, which are not offered at Coe, should be aware that such programs often require students to have taken *all* instrumental techniques classes.

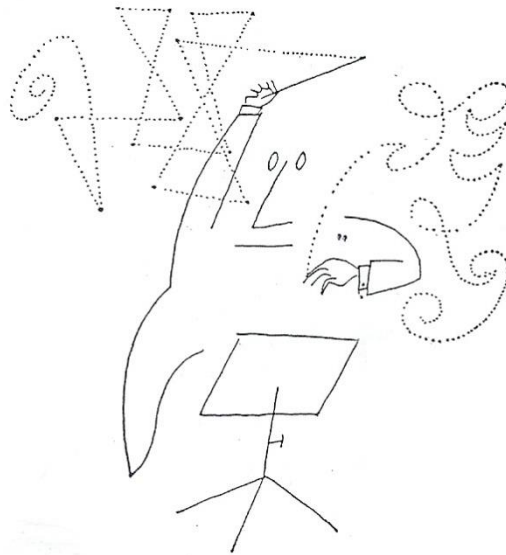
Schedule

Fall

2019 Low Brass and Strings
2020 Percussion and Single Reeds/Flute
2021 Double Reeds and High Brass

Spring

2020 Low Brass and Strings
2021 Percussion and Single Reeds/Flute
2022 Double Reeds and High Brass



ASSESSMENTS

Theory Placement Exam

All students wishing to begin music theory study must take the departmental exam to determine proper course placement. The exam is also required for students transferring to Coe as music majors. This exam is administered during an orientation day prior to the fall term or as arranged.

Juries for Applied Music Lessons

All students enrolled in lessons are required to take a jury during the week of final exams. A student who gives a full-length or partial (minimum 2 solo selections) solo recital during the term receives may be exempt from this requirement. The lesson teacher determines whether a student will be required to play a jury in this circumstance. Students should discuss the nature of the jury with their instructors.

- | | |
|-----------------|--|
| [Composition] | 0.6 credit lessons: one or two composition(s), 2-3 minutes in length total, in score and either performed live or pre-recorded
0.3 credit lessons: one composition, 1-2 minutes in length, in score and either performed live or pre-recorded |
| [Instrumental] | 0.6 credit lessons: solo work or etude
0.3 credit lessons: etude or exercise |
| [String-Majors] | Sign-up for double-jury slot: excerpt of one solo work; 2-3 scales (2-3 octaves); and one etude |
| [Keyboard] | 0.6 credit lessons: 5-7 minutes of memorized music
0.3 credit lessons: 1 memorized composition — not to exceed 5 minutes |
| [Vocal] | 0.6 credit lessons: two memorized songs performed, chosen from four prepared during the term; one song will be selected by the student and one song will be selected by the vocal jury committee from a prepared list.
Sightsinging required of music majors.
0.3 credit lessons: one memorized song |

Jury Procedure

1. Jury signup sheets will be posted across from the Music Office at least two weeks before final exams.
2. Before signing up for a specific jury time, students should consult with their instructor and accompanist about their availability.
3. Students will need to consult the final examination schedule for their other classes to avoid schedule conflicts.
4. Students must arrange for an accompanist as described in the section on piano accompanying on page 31.

Bachelor of Music Advanced Standing Assessment (BMASA)

Bachelor of Music degree candidates are required to complete four terms of PPA study (Performance and Music Education majors) or Composition Lessons (Composition majors) at the Advanced Standing level (MUA-3x3x). Four terms of successful PPA study/Composition Lessons (MUA-2x2x), or the equivalent, are required before the Advanced Standing Assessment is made. In order to pursue PPA study or Composition Lessons at the Advanced Standing level, students must first pass the BMASA. The Assessment is based upon progress in the areas of performance

on the primary instrument or voice – and, for composition majors, composition, piano proficiency (where piano is not the primary instrument), and success in other music courses. The Assessment replaces the fourth term (or equivalent) jury.

Students must register for the BMASA with the Department Chair at least six weeks before the end of the fourth term (or equivalent) of primary lesson study and must have at least a 2.5 GPA in music subjects. Assessments are held following the final day of classes for the term. Students who qualify to take the BMASA will be notified of their assessment time by the Music Office.

To be eligible to take the BMASA the student must have successfully completed or be currently enrolled in:

- a. The fourth term (or equivalent) of one-hour PPA or Composition (.6) lessons
- b. Music Theory III (MU-309)
- c. Two courses of the music history sequence: Music History I (MU-255), Music History II (MU-355), or Music History III (MU-458).
- d. Keyboard Fundamentals Exam (see pages 10-11)
- e. BMASA sight-singing examination (during exam week of the Fall term upon completion of Music Theory III): Reasonable success at sight-singing a simple melody using solfège (composers, vocalists, and instrumentalists).

Additionally, Music Education students must have successfully completed or be registered for the course: Practicum in Music Ed (MU-205).

The Department provides accompanists at no charge. Students should submit their accompaniments and accompanist request forms to the Head of the Piano Area one month prior to the BMASA (see page 29).

The BMASA procedure takes approximately 20 minutes, and consists of students meeting the following requirements:

- a. Performance of one or more pieces of concert repertoire, total duration 5 to 10 minutes. The work(s) performed should have been learned within the current academic year.* Composers will perform on their primary instrument and will also present either a live or a recorded performance of a new work. (see note below)
- b. Reasonable success at sight-reading a work from the student's primary instrument or voice repertoire.
- c. Sight Singing proficiency examination (at the end of Fall term upon completion of Theory III),
- d. An interview with the music faculty concerning the student's goals and progress.

Special note for Composition majors: Two weeks prior to the BMASA, composition majors must submit to the core music faculty two bound copies of a composition completed while studying at Coe.

Students should be dressed in daytime concert attire.

Based upon the Assessment, the music faculty will make one of three judgments:

1. "Passed": A performance or education student can register for PPA study at the Advanced Standing level (MUA-3x3x) and continue to pursue the Bachelor of Music Degree. A composition student can register for Composition study at the Advanced Standing level (MUA-303C) and continue to pursue the Bachelor of Music Degree.

2. “Not Passed”: The student must select a major other than the Bachelor of Music curriculum.
3. “Conditional Status”: The student will be allowed one term to remediate the deficiencies identified by the music faculty. The student will continue to register for PPA lessons or Composition Lessons (MUA-2x2x) — that are not at the advanced level. Upon application for a second BMASA during the remedial term, a subsequent scheduling of the Assessment at the end of that term will be allowed. If the student has successfully rectified the deficiencies during the remedial term, the Music Faculty will allow the student to re-enter the Bachelor of Music curriculum. Furthermore, the faculty has the option of waiving one term of PPA study or Composition Lessons at the advanced level (MUA-3x3x) so that the student may complete the Bachelor of Music Degree within the typical four-year time frame.

* Students taking the BMASA are considered for the annual Paul S. Ray and Eleanor Taylor Prize only if the pieces performed for the BMASA have not been previously performed in public (including at Recital Hour). Complete qualification requirements are found on page 33 of this handbook.

Senior Assessment Exam (SAE)

All Bachelor of Music and Bachelor of Arts candidates must take the Senior Assessment Exam in their final term prior to graduation.

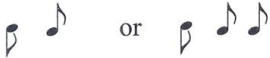



SKILLS REQUIREMENTS FOR THE BACHELOR OF MUSIC DEGREE

Students seeking the Bachelor of Music degree must complete the Keyboard Fundamentals Exam prior to the BMASA. They must enroll in piano as a 0.3 lesson until they have passed all portions of the Keyboard Fundamentals Exam. Transfer students may petition the faculty for an extension in their preparation time.

Keyboard Fundamentals Exam

All tasks listed below must be successfully completed in order to pass the Keyboard Fundamentals Exam.

1. Play the following major and minor scales with right and left hands alone (or as determined by the lesson instructor), two octaves, standard fingering:
Major: all keys
Minor: all white keys (harmonic minor only)
2. Play in the following keys the primary and dominant seventh chords in all inversions using four-part choral style. These chords must also be played with the left hand alone.
Major: all white keys, B-flat, E-flat, A-flat
Minor: all white keys
3. Play at sight a melody with some rhythmic complexity.
4. Improvise a chordal harmonization of a melody with primary and dominant-seventh chords, using proper voice leadings. Students should also practice the following accompaniment styles in their private lessons:

- a. Sustained chords
- b.  or 
- c.  and 

5. Play at sight a simple four-part hymn-style song.
6. Transpose a simple treble-clef melody to any major (or appropriate minor) key.
7. Play a prepared solo piano piece as part of the Keyboard Juries.

Secondary Performance Area credits in piano may be accumulated only after successful completion of the Keyboard Fundamentals Exam.

MUSIC DEGREES

Coe College offers the Bachelor of Music degree and also the Bachelor of Arts degree with a major or minor in music. Within the Bachelor of Music curriculum, three majors are available. The requirements and sample schedules for the degrees, the majors, and the minor are given in the following pages.

Bachelor of Music

The Bachelor of Music curriculum leads to a professional degree in music with a major in education, performance, or composition. The course requirements for these majors are set forth on pages 12-21.

Bachelor of Arts Degree with a Major in Music

The requirements for the Bachelor of Arts degree with a major in music appear on pages 22-23. Students interested in combining music and a second major should follow the courses outlined for a major in music and, in consultation with their advisors, select the remaining courses in the second major. The Department of Music also offers four emphases within the Bachelor of Arts degree – Musical Theatre, Jazz, Music Industry, and Pre-Music Therapy. These areas of emphasis are intended to supplement the experiences subsumed in the requirements of the liberal arts degree, without reaching the level of a professional degree such as the Bachelor of Music. Details of the four emphases are on page 24.

Bachelor of Arts Degree with a Minor in Music

The minor in music must meet the following conditions:

Minimum of six course credits in music.

- Minimum of four MU courses.
- Maximum of 2.0 course credits in the MUA Applied Music Course (consisting of a minimum of .6 lesson and a .3 or .2 major music ensemble in the same term).

Note: Individual partial credit music courses (ensembles or lessons not combined to constitute the Applied Music Course – see page 1) may not accumulate toward a minor in Music.

Note: Divisional Definitions for fulfilling degree general education requirements are as follows:

- Fine Arts: Art, Film, Music, Theatre
- Humanities: English, Creative Writing, Speech, Rhetoric, Communication, Foreign Language, History, Humanities, Philosophy, Religion
- Natural Science: Physics, Biology, Chemistry, Math, Computer Science, Statistics
- Social Science: Anthropology, Sociology, Psychology, Economics, Political Science

Bachelor of Music in KEYBOARD or INSTRUMENTAL PERFORMANCE

<u>Course</u>	<u>Catalog Number</u>	<u>Credits</u>	<u>Totals</u>
MAJOR AREA			
4 terms hour lessons Primary Performance Area	MUA-2x2x	2.4	
4 terms hour lessons Primary Performance Area (Advanced Standing)	MUA-3x3x	2.4	
4 terms half-hour lessons Secondary Performance Area*	MUA-1x1x	1.2	
8 terms Major Ensemble **	MUA-xxx	2.4	
4 terms Keyboard Pedagogy for keyboard majors	MUA-134K	.8	
<u>OR</u> 3 terms Ensemble & Lit. <u>and</u> 1 term Inst. Ped. for instrumental majors ***			
Full length Senior Recital in Primary Performance Area	MUA-490	.0	
Total Credits in the MAJOR AREA			9.2
SUPPORTIVE COURSES IN MUSIC			
Music Theory I	MU-109	1.0	
Music Theory II	MU-209	1.0	
Music Theory III	MU-309	1.0	
Music Theory IV	MU-409	1.0	
Music Hist. & Lit. I	MU-255	1.0	
Conducting I	MU-285	1.0	
Music Hist. & Lit. II ^{WE}	MU-355	1.0	
Music Hist. & Lit. III ^{WE}	MU-458	1.0	
Total Credits in SUPPORTIVE COURSES IN MUSIC			8.0
MUSIC ELECTIVES			
<u>Four of the following courses:</u>			
Vocal Literature****	MUA-133V	0.2	
Vocal Diction & Pedagogy	MUA-134V	1.0	
Film Music	MU-140	1.0	
Record Label****	MU-151	0.5	
Introduction to Jazz History	MU-157	1.0	
Topics in Music Western Perspectives ****	MU-165	1.0	
Topics in Music Non-Western Perspectives ****	MU-166	1.0	
Electronic Music	MU-195	1.0	
Production Techniques	MU-261	0.5	
Musical Theatre Acting	MU-270	1.0	
Conducting II ^{WE}	MU-385	1.0	
Orchestration	MUA-413	1.0	
Advanced Counterpoint	MUA-423	1.0	
Independent Study	MU-444	1.0	
One course credit in MUA-xxx courses beyond those required in the MAJOR AREA category	MUA-xxx	1.0	
Total Credits in MUSIC ELECTIVES			4.0
GENERAL STUDIES			
First Year Seminar ^{WE}		1.0	
2 terms German or French in consecutive terms	GER-xxx or FRE-xxx	2.0	
1 course each from the social sciences, natural sciences, and humanities	xxx-xxx	3.0	
Total Credits in GENERAL STUDIES			6.0
ELECTIVES			
Total Credits in ELECTIVES			4.8
TOTAL CREDITS REQUIRED FOR GRADUATION			32.0

^{WE} Candidates for the Bachelor of Music Degree must complete five writing emphasis courses, with a grade of C or higher. (See page 13 in the College Catalog.)

Bachelor of Music students must achieve a grade of C or higher in all music theory and music history courses.

* Composition lessons may not be used to fulfill performance requirements.

** Wind and Percussion students are required to enroll in MUA-003 (Concert Band). String players are required to enroll in MUA-023 (Symphony Orchestra). Keyboard majors are assigned to Concert Band, Orchestra, Concert Choir, or Chorale by the Head of the Piano Area, in consultation with the ensemble directors.

*** See Pg. 2.

**** May be repeated.

In addition to the courses listed above, most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. For BM students who select piano as the Secondary Performance Area, only those credits earned after successful completion of the KFE accumulate towards fulfillment of the SPA requirement. The student must have at least a 2.5 grade point average in the major in order to graduate.

The normal scheduling of courses for the degree in Keyboard and Instrumental Performance is:

	Fall Term	Spring Term
First Year	<u>Credits Course</u> 1.0 Music Theory I 1.0 First Year Seminar 1.0 Foreign Language 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.2	<u>Credits Course</u> 1.0 Music Theory II 1.0 Foreign Language 1.0 G.E./Elective 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) Declare major (if not sooner) <hr/> 4.2
Sophomore	1.0 Music Theory III 1.0 Music Hist. & Lit I 1.0 G.E./Elective 0.6 PPA 0.3 Major Ensemble 0.2 Keyboard Pedagogy or small Ensemble and Literature 0.3 Piano (+) <hr/> 4.4	1.0 G.E./Elective 1.0 Music Theory IV 1.0 Music Hist. & Lit. II 0.6 PPA 0.3 Major Ensemble 0.2 Keyboard Pedagogy or small Ensemble and Literature 0.3 Piano (+) BMASA <hr/> 4.4
Junior	1.0 Music Hist. & Lit. III 1.0 Conducting I 1.0 Music Elective 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble 0.2 Keyboard Pedagogy or small Ensemble and Literature <hr/> 4.4	1.0 G.E./Elective 1.0 Music Elective 1.0 Music Elective 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble 0.2 Keyboard or Instrumental Pedagogy <u>OR</u> New York Term File intent to graduate <hr/> 4.4 or 4.0
Senior	1.0 G.E./Elective 1.0 G.E./Elective 1.0 Music Elective 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble <hr/> 4.2	1.0 Music Elective 1.0 G.E./Elective 1.0 G.E./Elective 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble 0.0 Senior Recital <hr/> 4.2

+ Most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. For BM students who select piano as the Secondary Performance Area, only those credits earned after successful completion of the KFE accumulate towards fulfillment of the SPA requirement.

Bachelor of Music in VOCAL PERFORMANCE

<u>Course</u>	<u>Catalog Number</u>	<u>Credits</u>	<u>Totals</u>
MAJOR AREA			
4 terms hour lessons Primary Performance Area	MUA-202V	2.4	
4 terms hour lessons Primary Performance Area (Advanced Standing)	MUA-303V	2.4	
4 terms half-hour lessons Secondary Performance Area*	MUA-1x1x	1.2	
8 terms Major Ensemble **	MUA-xxx	2.4	
1 term Vocal Diction and Pedagogy	MUA-134V	1.0	
4 terms Vocal Literature	MUA-133V	0.8	
Full length Senior Recital	MUA-490	.0	
Total Credits in the MAJOR AREA			10.2
SUPPORTIVE COURSES IN MUSIC			
Music Theory I	MU-109	1.0	
Music Theory II	MU-209	1.0	
Music Theory III	MU-309	1.0	
Music Theory IV	MU-409	1.0	
Music Hist. & Lit. I	MU-255	1.0	
Music Hist. & Lit. II ^{WE}	MU-355	1.0	
Music Hist. & Lit. III ^{WE}	MU-458	1.0	
Conducting I	MU-285	1.0	
Total Credits in SUPPORTIVE COURSES IN MUSIC			8.0
MUSIC ELECTIVES			
<u>Four of the following courses:</u>			
Film Music	MU-140	1.0	
Record Label***	MU-151	0.5	
Introduction to Jazz History	MU-157	1.0	
Topics in Music Western Perspectives ***	MU-165	1.0	
Topics in Music Non-Western Perspectives ***	MU-166	1.0	
Electronic Music	MU-195	1.0	
Production Techniques	MU-261	0.5	
Musical Theatre Acting	MU-270	1.0	
Conducting II ^{WE}	MU-385	1.0	
Orchestration	MUA-413	1.0	
Advanced Counterpoint	MUA-423	1.0	
Independent Study	MU-444	1.0	
One course credit in MUA-xxx courses beyond those required in the MAJOR AREA category	MUA-xxx	1.0	
Total Credits in MUSIC ELECTIVES			4.0
GENERAL STUDIES			
First Year Seminar ^{WE}		1.0	
2 terms German or French in consecutive terms	GER-xxx or FRE-xxx	2.0	
1 course each from the social sciences, natural sciences, and humanities	xxx-xxx	3.0	
Total Credits in GENERAL STUDIES			6.0
ELECTIVES			
Total Credits in ELECTIVES			3.8
TOTAL CREDITS REQUIRED FOR GRADUATION			32.0

^{WE} Candidates for the Bachelor of Music Degree must complete five writing emphasis courses, with a grade of C or higher. (See page 13 in the College Catalog.)

Bachelor of Music students must achieve a grade of C or higher in all music theory and music history courses.

* Composition lessons may not be used to fulfill performance requirements.

** Major Ensemble is defined as Concert Choir or Chorale as assigned by audition.

*** May be repeated.

Vocal Performance majors must take Piano, MUA-101K, as the SPA.

In addition to the courses listed above, most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. Only those credits earned after successful completion of the KFE accumulate towards fulfillment of the SPA requirement. The student must have at least a 2.5 grade point average in the major in order to graduate.

The normal scheduling of courses for the degree in Vocal Performance is:

	Fall Term	Spring Term
First Year	<u>Credits Course</u> 1.0 Music Theory I 1.0 First Year Seminar 1.0 Foreign Language 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.2	<u>Credits Course</u> 1.0 Music Theory II 1.0 Foreign Language 1.0 G.E./Elective 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) Declare major (if not sooner) <hr/> 4.2
Sophomore	1.0 Music Theory III 1.0 Music Hist. & Lit I 1.0 Vocal Diction & Pedagogy (or music elective) 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.2	1.0 Music Hist. & Lit. II 1.0 Music Theory IV 1.0 G.E./Elective 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) BMASA <hr/> 4.2
Junior	1.0 Music Hist. & Lit. III 1.0 Music Elective (or Vocal Diction) 1.0 Conducting I 0.2 Vocal Literature 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble <hr/> 4.4	1.0 Music Elective 1.0 G.E./Elective 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble 0.2 Vocal Literature 1.0 Elective <u>OR</u> New York Term File intent to graduate <hr/> 4.2 or 4.0
Senior	1.0 G.E./Elective 1.0 Survey of Vocal Lit. 1.0 Music Elective 0.2 Vocal Literature 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble <hr/> 4.4	1.0 G.E./Elective 1.0 G.E./Elective 1.0 G.E./Elective 0.2 Vocal Literature 0.6 PPA (Adv. Stdg.) 0.3 SPA 0.3 Major Ensemble 0.0 Senior Recital <hr/> 4.4

+ Most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. For BM students who select piano as the Secondary Performance Area, only those credits earned after successful completion of the KFE accumulate towards fulfillment of the SPA requirement.

Bachelor of Music in COMPOSITION

(Pending NASM Approval)

<u>Course</u>	<u>Catalog Number</u>	<u>Credits</u>	<u>Totals</u>
MAJOR AREA			
4 terms hour lessons: Composition	MUA-202C	2.4	
4 terms hour lessons: Composition	MUA-303C	2.4	
	(Advanced Standing)		
Music Theory I	MU-109	1.0	
Music Theory II	MU-209	1.0	
Music Theory III	MU-309	1.0	
Music Theory IV	MU-409	1.0	
Electronic Music	MU-195	1.0	
Orchestration	MUA-413	1.0	
Advanced Counterpoint	MUA-423	1.0	
Full Length Composition Recital	MUA-490	0.0	
Total Credits in the MAJOR AREA			11.8
SUPPORTIVE COURSES IN MUSIC			
4 terms hour lessons Primary Performance Area	MUA-2x2x	2.4	
4 terms half-hour lessons Primary Performance Area	MUA-1x1x	1.2	
8 terms Major Ensemble *	MUA-xxx	2.4	
Music Hist. & Lit. I	MU-255	1.0	
Conducting I	MU-285	1.0	
Music Hist. & Lit. II ^{WE}	MU-355	1.0	
Music Hist. & Lit. III ^{WE}	MU-458	1.0	
3 terms half-hour lessons Instrumental Techniques	MUA-xxx	.9	
Total Credits in SUPPORTIVE COURSES IN MUSIC			10.9
GENERAL STUDIES			
First Year Seminar ^{WE}		1.0	
2 terms German or French in consecutive terms	GER-xxx or FRE-xxx	2.0	
1 course each from the social sciences, natural sciences, and humanities	xxx-xxx	3.0	
2 additional non-music courses		2.0	
Total Credits in GENERAL STUDIES			8.0
ELECTIVES			
Total Credits in ELECTIVES			1.3
TOTAL CREDITS REQUIRED FOR GRADUATION			32.0

NOTES: MU-195 Electronic Music offered in Fall Term
MUA-413 Orchestration offered in Fall, as needed.
MUA-423 Adv. Counterpoint offered in Spring, as needed.
Composition Seminar is a required co-requisite to Composition Lessons.

^{WE} Candidates for the Bachelor of Music Degree must complete five writing emphasis courses, with a grade of C or higher. (See page 12 in the College Catalog.)

All Bachelor of Music students must achieve a grade of C or higher in all music theory and music history courses.

* Wind and Percussion students are required to enroll in MUA-100 (Concert Band). String players are required to enroll in MUA-103 (Symphony Orchestra). Keyboard majors are assigned to Concert Band, Orchestra, Concert Choir, or Chorale by the Head of the Piano Area, in consultation with the ensemble directors.

In addition to the courses listed above, most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. The student must have at least a 2.5 grade point average in the major in order to graduate.

The normal scheduling of courses for the degree in Composition is:

	Fall Term	Spring Term
First Year	<u>Credits Course</u> 1.0 Music Theory I 1.0 First Year Seminar 1.0 Foreign Language 0.6 Composition 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.8	<u>Credits Course</u> 1.0 Music Theory II 1.0 Foreign Language 1.0 G.E./Elective (Gen. St.) 0.6 Composition 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) Declare major (if not sooner) <hr/> 4.8
Sophomore	1.0 Music Theory III 1.0 Music Hist. & Lit I 1.0 Electronic Music 0.6 Composition 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.8	1.0 Music Theory IV 1.0 Music Hist. & Lit. II 0.6 Composition 0.6 PPA 0.3 Major Ensemble 1.0 Orchestration 0.3 Piano (+) BMASA <hr/> 4.8
Junior	1.0 Music Hist. & Lit. III 1.0 Conducting I 1.0 Music Elective (optional) 0.6 Composition (Adv. Stdg.) 0.3 PPA 0.3 Major Ensemble 0.3 Instr. Tech. <hr/> 4.5	1.0 G.E./Elective (Gen. St.) 1.0 G.E./Elective (Gen. St.) 1.0 Adv. Counterpoint 0.6 Composition (Adv. Stdg.) 0.3 PPA 0.3 Major Ensemble 0.3 Instr. Tech. <u>OR</u> New York Term File intent to graduate <hr/> 4.5 or 4.0
Senior	1.0 Music Elective 1.0 G.E./Elective 1.0 Music Elective (optional) 0.6 Composition (Adv. Stdg.) 0.3 PPA 0.3 Major Ensemble 0.3 Instr. Tech. <hr/> 4.5	1.0 Music Elective (optional) 1.0 G.E./Elective 0.6 Composition (Adv. Stdg.) 0.3 PPA 0.3 Major Ensemble 0.0 Senior Recital <hr/> 4.2

Bachelor of Music in MUSIC EDUCATION - INSTRUMENTAL

Course	Catalog Number	Credits	Totals
BASIC MUSICIANSHIP AND PERFORMANCE			
Music Theory I	MU-109	1.0	
Music Theory II	MU-209	1.0	
Music Theory III	MU-309	1.0	
Music Hist. & Lit. I	MU-255	1.0	
Music Hist. & Lit. II ^{WE}	MU-355	1.0	
Music Hist. & Lit. III ^{WE}	MU-458	1.0	
Conducting I	MU-285	1.0	
Conducting II ^{WE}	MU-385	1.0	
4 terms hour lessons Primary Performance Area	MUA-2x2x	2.4	
3 terms hour lessons Primary Performance Area (Advanced Standing)	MUA-3x3x	1.8	
6 terms Instrumental Techniques (Including woodwinds, brass, percussion and strings)	MUA-1x3	1.8	
7 terms Major Ensemble *	MUA-xxx	2.1	
1 term Concert Choir (OR 1 term Chorale)	MUA-104 (MUA-105)	0.3 (0.2)	
Total Credits in BASIC MUSICIANSHIP AND PERFORMANCE			16.4 (or 16.3)
MUSIC EDUCATION			
Practicum in Music Education	MU-205	1.0	
Instrumental Music Methods	MU-363	1.0	
Elementary and General Music Methods	MU-360	0.5	
Choral Music Methods for the Instrumental Teacher	MU-364	0.5	
Total Credits in MUSIC EDUCATION			3.0
PROFESSIONAL EDUCATION			
Educational Foundations ^{WE}	EDU-105	1.0	
Exceptional Learners	EDU-117	1.0	
Educational Psychology and Development	EDU-195	1.0	
Educational Technology Lab	EDU 219	0.0	
Human Relations in the Classroom ^{WE}	EDU-387	1.0	
Student Teaching in the Elementary School	MU-421	2.0	
Student Teaching in the Secondary School	MU-422	2.0	
Total Credits in PROFESSIONAL EDUCATION			8.0
GENERAL STUDIES			
First Year Seminar ^{WE}		1.0	
A mathematics course	MTH-xxx	0.5 or higher	
A physical science course	BIO/PHY/CHM-xxx	1.0	
Total Credits in GENERAL STUDIES			2.5
ELECTIVES			
Total Credits in ELECTIVES (at least one course worth .5 or greater)			2.1 (or 2.2)
TOTAL CREDITS REQUIRED FOR GRADUATION			32.0

^{WE} Candidates for the Bachelor of Music Degree must complete five writing emphasis courses, with a grade of C or higher. (See page 12 in the College Catalog.)

All Bachelor of Music students must achieve a grade of C or higher in all music theory and music history courses.

* Wind and Percussion students are required to enroll in MUA-100 (Concert Band). String players are required to enroll in MUA-103 (Symphony Orchestra).

In addition to the courses listed above, most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. Students licensed in music education must have a grade point average of 2.7 or higher in the courses of their specialty.

Students are reminded that the College offers a Ninth Term/Fifth Year academic plan of study for all teacher education students. Please consult with the Music Education Supervisor and the current College Catalog for details on the plan and financial aid information.

The normal scheduling of courses for the degree in Instrumental Music Education is:

	Fall Term	Spring Term
First Year	<u>Credits Course</u> 1.0 Music Theory I 1.0 First Year Seminar 1.0 Educational Found. 0.6 PPA 0.3 Instrumental Tech 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.5	<u>Credits Course</u> 1.0 Music Theory II 1.0 Ed Psychology 1.0 Exceptional Learners 0.6 PPA 0.3 Instrumental Tech 0.3 Major Ensemble CBASE Declare major (if not sooner) <hr/> 4.2
Sophomore	1.0 Music Theory III 1.0 Music Hist. & Lit I 1.0 Human Relations 0.6 PPA 0.3 Instrumental Tech. 0.3 Major Ensemble CBASE/Apply to Education Program <hr/> 4.2	0.5 Elementary/General Methods 1.0 Music Hist. & Lit. II 1.0 Practicum in Music Ed. 1.0 Elective 0.0 Educational Technology Lab 0.6 PPA 0.3 Instrumental Tech. 0.3 Major Ensemble BMASA Praxis II (PLT/Pedagogy) <hr/> 4.2
Junior	1.0 Conducting I 1.0 Music Hist. & Lit. III 1.0 Elective 0.6 PPA (Adv. Stdg.) 0.3 Instrumental Tech 0.3 Major Ensemble <hr/> 4.2	1.0 Instrumental Methods 1.0 Conducting II 0.5 Choral Methods 0.6 PPA (Adv. Stdg.) 0.3 Instrumental Tech 0.3 Major Ensemble 0.2/0.3 Chorale/Choir Praxis II (Music Content) Apply to Student Teach File intent to graduate <hr/> 3.9/4.0
Senior	2.0 Student Teaching-Ele 2.0 Student Teaching-Sec <hr/> 4.0	1.0 Math 1.0 Science 0.1 Elective 0.6 PPA (Adv. Stdg.) 0.3 Major Ensemble <hr/> 3.0

+ Most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA.

Bachelor of Music in MUSIC EDUCATION - VOCAL

Course	Catalog Number	Credits	Totals
BASIC MUSICIANSHIP AND PERFORMANCE			
Music Theory I	MU-109	1.0	
Music Theory II	MU-209	1.0	
Music Theory III	MU-309	1.0	
Music Hist. & Lit. I	MU-255	1.0	
Music Hist. & Lit. II ^{WE}	MU-355	1.0	
Music Hist. & Lit. III ^{WE}	MU-458	1.0	
Conducting I	MU-285	1.0	
Conducting II ^{WE}	MU-385	1.0	
4 terms hour lessons Primary Performance Area			
Voice (or Keyboard)	MUA-2x2x	2.4	
3 terms hour lessons Primary Performance Area			
Voice (or Keyboard) Advanced Standing	MUA-3x3x	1.8	
1 term half-hour lessons Secondary Performance Area			
Keyboard (or Voice)	MUA-1x1x	0.3	
7 terms Major Ensemble *	MUA-xxx	2.1	
1 term Piano for the Music Teacher	MUA-104K	0.3	
1 term Vocal Diction & Pedagogy	MUA-134V	1.0	
3 terms Instrumental Techniques (wind, percussion, strings)	MUA-1x3	0.9	
Total Credits in BASIC MUSICIANSHIP AND PERFORMANCE			16.8
MUSIC EDUCATION			
Practicum in Music Education	MU-205	1.0	
Elementary and General Music Methods	MU-360	0.5	
Choral Music Methods	MU-361	1.0	
Instrumental Music Methods for the Choral Teacher	MU-362	0.5	
Total Credits in MUSIC EDUCATION			3.0
PROFESSIONAL EDUCATION			
Educational Foundations ^{WE}	EDU-105	1.0	
Exceptional Learners	EDU-117	1.0	
Educational Psychology and Development	EDU-195	1.0	
Educational Technology Lab	EDU 219	0.0	
Human Relations in the Classroom ^{WE}	EDU-387	1.0	
Student Teaching in the Elementary School	MU-421	2.0	
Student Teaching in the Secondary School	MU-422	2.0	
Total Credits in PROFESSIONAL EDUCATION			8.0
GENERAL STUDIES * *			
First Year Seminar ^{WE}		1.0	
A mathematics course	MTH-xxx	0.5 or higher	
A physical science course	BIO/PHY/CHM-xxx	1.0	
Total Credits in GENERAL STUDIES			2.5
ELECTIVES			
Total Credits in ELECTIVES (at least one course worth .5 or greater)			1.7
TOTAL CREDITS REQUIRED FOR GRADUATION			32.0

^{WE} Candidates for the Bachelor of Music Degree must complete five writing emphasis courses, with a grade of C or higher. (See page 12 in the College Catalog.)

All Bachelor of Music students must achieve a grade of C or higher in all music theory and music history courses.

* Major Ensemble is defined as Concert Choir or Chorale as assigned by audition.

In addition to the courses listed above, most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. For BM students who select piano as the secondary instrument, only those credits earned after successful completion of the KFE accumulate towards fulfillment of the SPA requirement. Students licensed in music education must have a grade point average of 2.7 or higher in the courses of their specialty.

Students are reminded that the College offers a Ninth Term/Fifth Year academic plan of study for all teacher education students. Please consult with the Music Education Supervisor and the current College Catalog for details on the plan and financial aid information.

The normal scheduling of courses for the degree in Vocal Music Education is:

	Fall Term	Spring Term
First Year	<u>Credits Course</u> 1.0 Music Theory I 1.0 First Year Seminar 1.0 Educational Found. 0.3 Percussion Tech. 0.6 PPA 0.3 Major Ensemble 0.3 Piano (+) <hr/> 4.5	<u>Credits Course</u> 1.0 Music Theory II 1.0 Ed. Psychology 1.0 Exceptional Learners 0.6 PPA 0.3 Major Ensemble CBASE Declare major (if not sooner) <hr/> 3.9
Sophomore	1.0 Music Theory III 1.0 Music Hist. & Lit I 1.0 Human Relations 0.6 PPA 0.3 Major Ensemble 0.3 Inst. Tech (WW or Br) CBASE/Apply to Education Program <hr/> 4.2	0.5 Elementary/General Methods 1.0 Music Hist. & Lit. II 1.0 Practicum in Music Ed. 1.0 Elective 0.0 Educational Technology Lab 0.6 PPA 0.3 Major Ensemble BMASA Praxis II (PLT/Pedagogy) <hr/> 3.9
Junior	1.0 Conducting I 0.3 Elective 1.0 Music Hist. & Lit. III 0.6 PPA (Adv. Stdg.) 0.3 Major Ensemble 0.3 Inst. Tech Strings 1.0 Vocal Diction & Pedagogy <hr/> 4.5	1.0 Choral Methods 0.5 Instrumental Methods 1.0 Conducting II 0.6 PPA (Adv. Stdg.) 0.3 Major Ensemble 0.3 Piano for the Music Teacher Praxis II (Music Content 5113) Apply to Student Teach File intent to graduate <hr/> 3.7
Senior	2.0 Student Teaching-Ele 2.0 Student Teaching-Sec <hr/> 4.0	1.0 Math 1.0 Science 0.4 Elective (unless earned earlier) 0.6 PPA (Adv. Stdg.) 0.3 Major Ensemble <hr/> 3.3

+ Most students take four terms of 0.3 piano lessons to prepare for the KFE, which must be passed before taking the BMASA. For BM students who select piano as the Secondary Performance Area, only those credits earned after successful completion of the KFE accumulate towards fulfillment of the SPA requirement.

Bachelor of Arts in Music

Course	Catalog Number	Credits	Totals
MUSICIANSHIP			
Music Theory I	MU-109	1.0	
Music Theory II	MU-209	1.0	
Music Theory III	MU-309	1.0	
Music History & Literature III ^{WE}	MU-458	1.0	
(1 of the following 2 classes)		1.0	
Music History & Literature I	MU-255		
Music History & Literature II ^{WE}	MU-355		
Total Credits in MUSICIANSHIP			5.0
MUSIC PERFORMANCE			
* 4 terms hour lessons Primary Performance Area	MUA-2x2x	2.4	
(Includes 3 terms solo performance in			
Recital Hour)			
* 4 terms half-hour lessons Secondary Performance Area	MUA-1x1x	1.2	
4 terms Major Ensemble **	MUA-xxx	1.2	
Total Credits in MUSIC PERFORMANCE			4.8
MUSIC ELECTIVES			
<u>One of the following:</u>			
Film Music	MU-140	1.0	
Record Label***	MU-151	0.5	
Introduction to Jazz History	MU-157	1.0	
Topics in Music Western Perspectives ***	MU-165	1.0	
Electronic Music	MU-195	1.0	
Production Techniques	MU-261	0.5	
Musical Theatre Acting	MU-270	1.0	
Conducting I	MU-285	1.0	
Topics in Music Non-Western Perspectives ***	MU-286	1.0	
Music Theory IV	MU-409	1.0	
Vocal Literature***	MUA-133V	0.2	
Vocal Diction and Pedagogy	MUA-134V	1.0	
The remaining history course of the sequence			
MU-255, MU-355		1.0	
Total Credits in MUSIC ELECTIVES			1.0
GENERAL EDUCATION			
First Year Seminar ^{WE}		1.0	
Students must satisfy the Liberal Arts requirements which are listed on page 14 of the College Catalog.			
Please consult the Catalog when selecting courses to complete general education requirements.			
Total Credits in GENERAL EDUCATION			11.0 (or 12.0)
ELECTIVES			
Total Credits in ELECTIVES			10.2 (or 9.2)
TOTAL CREDITS REQUIRED FOR GRADUATION			32.0

^{WE} Candidates for the Bachelor of Arts Degree must complete five writing emphasis courses, with a grade of C or higher. (See page 13 in the College Catalog.)

* Students must choose piano as either their Primary Performance Area or their Secondary Performance Area. Composition lessons may not be used to fulfill performance requirements.

** Major Ensemble is defined as Concert Choir or Chorale, Concert Band, or Orchestra as assigned by audition.

*** May be repeated

The student must have at least a 2.0 grade point average in music courses in order to complete the Bachelor of Arts in Music.

The normal scheduling of courses for the Bachelor of Arts degree is:

	Fall Term	Spring Term
First Year	<u>Credits Course</u> 1.0 Music Theory I 1.0 First Year Seminar 1.0 G.E./Non-Music Elective 0.6 PPA 0.3 SPA 0.3 Major Ensemble <hr/> 4.2	<u>Credits Course</u> 1.0 Music Theory II 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 0.6 PPA 0.3 SPA 0.3 Major Ensemble Declare major (if not sooner) <hr/> 4.2
Sophomore	1.0 Music Theory III 1.0 (Music Hist. & Lit. I or III)* 1.0 G.E./Non-Music Elective 0.6 PPA 0.3 SPA 0.3 Major Ensemble <hr/> 4.2	1.0 (Music Hist. & Lit. II)* 1.0 Music Elective (optional) 1.0 G.E./Non-Music Elective 0.6 PPA 0.3 SPA 0.3 Major Ensemble <hr/> 4.2
Junior	1.0 Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective <hr/> 4.0	1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective File intent to graduate <hr/> 4.0
Senior	1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective <hr/> 4.0	1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective 1.0 G.E./Non-Music Elective <hr/> 4.0

* Two of the three Music History courses are required to fulfill the MUSICIANSHIP credits, one of which must be Music History III.

Supplemental Emphasis Options for Bachelor of Arts in Music Students

Musical Theatre Emphasis

Students completing a Bachelor of Arts in Music degree may choose to supplement their music major with an Emphasis in Musical Theatre. Concurrent completion of a major in music with voice as the primary instrument is required. A minimum of 6.4 course credits must be taken that do not count toward a major in music.

1. THE-150 Acting I
2. THE-170 Voice and Diction
3. THE-270 Musical Theatre Acting
4. Two additional terms of MUA-522 Voice (0.6 cc) with musical theatre repertoire (may not be used to satisfy the lesson requirements of the Bachelor of Arts)
5. One additional course credit in practical musical theatre chosen from a combination of the following:
MUA-130 Musical Theatre Practicum (0.5 cc)
MUA-131V Opera Workshop (0.2 cc)
A musical theatre internship approved by the music or theatre arts department
6. Six seven-week dance courses (DAN-101 through DAN-112) (0.2 cc)

Jazz Emphasis

Students completing a Bachelor of Arts in Music degree may choose to supplement their music major with an Emphasis in Jazz. Concurrent completion of a major in music is required. A minimum of 6.1 course credits must be taken that do not count toward a major in music.

1. MU-157 Introduction to Jazz History
2. MU-409 Theory of Music IV
3. Five terms of MUA-102 Jazz and Improvisation Lab (0.1 cc)
4. Seven terms of MUA-101 Jazz Ensemble (0.2 cc)
5. Two terms of MUA-102K Piano: Arranging (.3 cc)
6. Two terms of MUA 103K Piano: Jazz (.3 cc)
7. One of the following:
AAM-107 Introduction to African American Studies
AMS-107 Introduction to American Studies

Music Industry Emphasis

Students completing a **BACHELOR OF ARTS** degree may choose to supplement their music major with an Emphasis in Music Industry. Concurrent completion of a major in music is required. A minimum of 6.5 course credits must be taken that do not count toward a major in music.

1. MU-195 Music Production
2. MU-202 Arts Administration
3. One of the following:
PR-205 Public Relations
RHE-265 Professional Writing
4. One of the following:
BUS-250 Principals of Management
BUS-330 Principals of Marketing
5. Three terms of MU-151 Record Label (0.5cc)
6. Two terms of MU-251 Record Label Seminar (0.5cc)
7. A Music Industry-related internship approved by the music department

Pre-Music Therapy Emphasis

Students completing a **BACHELOR OF ARTS** degree may choose to supplement their music major with an Emphasis in Pre-Music Therapy. Concurrent completion of a major in music is required. The Bachelor of Arts in Music, Pre-Music Therapy Emphasis, is designed to prepare students to apply to a Music Therapy certification program. It is not a free-standing major, and it does not include music therapy courses. Rather, the courses listed below are intended to better prepare Bachelor of Arts in Music students for future study in Music Therapy at an academic program approved by the American Music Therapy Association. Students must complete all requirements for a Bachelor of Arts in Music, in addition to the courses listed below. These include 5 non-music course credits and 2 additional music course credits for a minimum total of 7 course credits that must be taken that do not count toward a major in music.

Courses taken to satisfy requirements in the Bachelor of Arts in Music may NOT also be used to satisfy the requirements of the Pre-Music Therapy Emphasis below, but all courses MAY be used towards general education requirements.

1. PSY-100 Introductory Psychology
2. BIO-103 Anatomy and Physiology
3. BIO-155 Organismal and Ecological Biology & BIO-155L Organismal and Ecological Biology Laboratory (concurrent with BIO-155)
4. One of the following:
EDU-117 Exceptional Learners
EDU-187 Human Relations
EDU-195 Educational Psychology and Development
PSY-235 Abnormal Psychology
PSY-315 Learning and Behavior
5. One of the following:
THE-100 Introduction to Theatre
THE-150 Acting I
THE-160 Movement for the Stage
THE-170 Voice and Diction
THE-270 Musical Theatre Acting
EDU-112 Expressive Methods (.5 credit)
6. Two credits (or more) from the following:
MU-195 Electronic Music
MU 285 Conducting I
MU 409 Theory of Music IV
MUA-102K - Piano arranging (.3 each)
Additional terms of ensemble participation, beyond those required for the Bachelor of Arts in Music: Concert Band (.3 each), Jazz Band (.2 each), Concert Choir (.3 each), Chorale (.2 each), Orchestra (.3 each), or Handbells (.2 each)
Additional terms of hour lessons, beyond those required for the Bachelor of Arts in Music, on your primary instrument (.6 each):
MUA-104K Piano for the Music Teacher (0.3 cc)
MUA-151S Guitar lessons (.3 cc)
MUA-300A Alexander Technique (0.3 cc)

Strongly recommended:

- MU-255 Music History and Literature I or MU-355 Music History and Literature II (whichever is not taken to fulfill the BA in Music requirement)
- MU-285 Conducting I and MU-385 Conducting II
- Additional music performance courses (ensembles and lessons)

- Additional theatre, art, biology, business, education, psychology, sociology, and statistics courses
- Fulfill the academic practicum requirement with a music therapy-related internship

POLICIES, OPERATIONS, AND PROCEDURES

Communication

Coe College provides mail and email systems. Students (whether living on- or off-campus) are expected to regularly monitor these systems, as important communication from the Department of Music may be delivered by either of these media. Additionally, students are expected to check the bulletin board across from the Music Office on a regular basis, as important communications and announcements may be posted there as well.

Student Advisory Board

The Student Advisory Board, composed of five student members, acts as a liaison between the students and the faculty. SAB members monitor the recital and concert attendance requirements for those students enrolled in Applied Music. The SAB election is held at the first Recital Hour of the Fall Term. The chair of the Student Advisory Board is elected by all students enrolled in the Applied Music Course. Following the election of the chair, one board member is elected from each class (senior, junior, sophomore, first year) by the members of that class.

Locker Rental And Key Deposits

Keys for storage lockers and for the use of special practice rooms, the instrument storage room, the Petranek Electronic Music Laboratory, and the Sinclair Auditorium organ require a cash deposit of \$5.00 per year of which \$3.00 is refundable when the key is returned. Keys may be checked out in the Music Office (Rm. 103) during office hours. Keys not returned at the end of the school year may result in a charge for re-keying the appropriate locks.

Instrument Loan Policy

Coe students may borrow an instrument from the inventory of Coe College when the students are registered in an ensemble or a class that requires them to use that instrument. Instruments may be obtained by completing an *Instrumental Loan Form* located outside the music office. Upon completion of the form, students must contact William Carson at wcarson@coe.edu to finish the loan process and checkout an instrument.

By signing the instrumental loan form, the student agrees (1) not to sell, mortgage, rent, or dispose of the instrument to be borrowed; (2) to pay all costs of replacement or repair in the event the instrument is damaged or stolen; (3) to renew this agreement or return the instrument to the Coe College Music Department on or before the return date specified, or earlier if so requested; (4) to return the instrument immediately if the class or ensemble is dropped; (5) to pay all fees necessary for any legal restitution of the instrument or for collection of monies past due.

A deposit of \$100 is required if the instrument is borrowed for a term when the student will not be enrolled on campus, and the student must show proof of enrollment for the following term.

AUDITORIUMS AND CLASSROOMS: RESERVATIONS

Scheduling or canceling of rehearsals, recitals, receptions, and meetings **must be done with the Music Department Administrative Assistant** in Marquis Hall 103. Students wishing to reserve space are required to have faculty or staff sponsorship.

Daehler-Kitchin Auditorium

All requests for Daehler-Kitchin (D-K) Auditorium for Music Department events must be submitted directly to the Music Department Technical Director, Carter Broszeit. Sound requests must also be arranged with Music Dept. Technical Director.

Stage set-ups and lighting are requested through Mu Phi Epsilon.

Sinclair Auditorium

All requests for Sinclair Auditorium for Music Department events must be submitted directly to the Music Department Technical Director, Carter Broszeit.

Stage set-ups are requested through Phi Mu Alpha. Lighting and sound requests must also be arranged with the Music Department Technical Director.

FISHER MUSIC LIBRARY REGULATIONS

Circulation Policies

All full-time and part-time students must present a valid Coe ID card at the time of check-out.

Books: may be checked out for 28 days.

Periodicals: may be checked out for three days.

CD's: may be checked out for 28 days.

Assigned Listening: CD's, records, tapes and scores for assigned listening may not be taken from the library at any time and cannot be checked out overnight.

Assigned Reading: Assigned reading may be checked out for a maximum of two hours. Assigned reading may be checked out overnight ½ hour before library closing. All overnight materials must be returned to Fisher Music Library by 9:00 a.m.

Assigned reading may be restricted to in-library use at the request of the instructor. This material will not be checked out of the library and will not be allowed out overnight.

Library Charges

Overdue Books: \$.15 per day up to \$5.00

Lost material: Replacement cost plus \$5.00 re-processing fee

Overdue Periodicals: \$.15 per day

Overdue Assigned reading: \$.25 per hour

All library materials must be returned to the library before a student leaves for each term's recess. Unpaid library charges will be billed to the student's account.

STUDENT RECITALS

Student recitals must have the approval of the student's major teacher and the Department Chair. Student recitals are held in Daehler-Kitchin Auditorium; other sites must be approved by the Department Chair. Full recitals are approximately one hour in length. Recitals are required for Composition and Performance majors and for those who are pursuing the Performer's Certificate (see page 34). Performance majors must program a minimum of 45 minutes of standard repertoire in their primary performing area. These works must be prepared with the PPA instructor.

Recitals are optional for Music Education majors, music minors, and other students. Senior recitals, while not required for BA students, often serve as their College Practicum requirement if they do not use an off-campus term or a practicum in another major. Half recitals are typically 30 minutes in length (or one half of a full recital when shared with another student). Students are responsible for their recital arrangements and should follow the guidelines below.

Recital Registration

Students who are required to perform a recital as part of a Bachelor of Music Degree, **OR** who wish for the recital to count as a Practicum under the terms of the Coe Plan, must register a term in advance for MUA-490: Senior Recital (0.0 credit).

Scheduling

(Three-month notice)

Students should schedule with the Music Department Administrative Assistant their recital, Recital Jury, and rehearsals at least three months before the performance date. Changes in the schedule must be approved by the major teacher, accompanist, and the Department Chair. Typically, recitals may be scheduled at 7:30 p.m. on any day of the week during Fall and Spring Terms (excluding finals week) or at 2:00 p.m. or 4:00 p.m. on Saturday and at 2:00 p.m. or 4:00 p.m. on Sunday. Students giving full recitals may schedule a maximum of six hours of rehearsal time in the performance hall; students giving half recitals or less may schedule a maximum of three hours of rehearsal time.

Accompanists
(Three-month notice)

The Head of the Keyboard Area must approve the accompanist. (See “Piano Accompanying,” pages 31-32).

If, for any reason, the recital is canceled after the accompanist has begun to rehearse the music, an appropriate payment (agreed upon by the studio teacher, the accompanist, and the student) to the accompanist is required.

Recital Jury

Students wishing to perform a recital are required to perform a Recital Jury. The process for scheduling and performing a jury is as follows.

Three months (minimum) prior to recital date:

- Submit a completed Recital Jury form (available from the departmental Administrative Assistant) to the music office.
- The Recital Jury shall be arranged and scheduled by the lesson teacher in collaboration with the student, any additional performers, and the second core faculty juror.

Three weeks (minimum) prior to recital date:

- The lesson teacher and the second core faculty juror must approve a printed copy of the program.

Two weeks (minimum) prior to recital date:

- Perform the Recital Jury*
 - in the recital performance space
 - with the recital accompanist and all assisting personnel
 - with the auditors (lesson teacher and one member of the core faculty) attending
 - for shared recitals, both lesson teachers must be present
 - with a pre-approved copy of the program
 - concert attire is appropriate but not required

At the completion of the Recital Jury, the auditors choose one of three available options:

- approve the recital for performance as scheduled
- disapprove of the recital
- require the performer to postpone the recital (a second jury may be required)

*If scheduling problems require more than one jury session to perform the recital program, **all sessions must be completed two weeks prior to the recital date.**

Programs

The complete program copy must be submitted electronically and in hard copy to the Music Department Administrative Assistant no less than **three weeks** before the recital. The music department bears the cost of copying for senior recitals. All other students will need to pay the copy costs. Copy should include the following:

- date, place, and time of the recital
- titles of the works including movements (opus numbers if appropriate)
- composers' full names and dates
- full names of any additional performers and their instrument or voice
- translations of texts (required for voice recitals) *
- program notes for recitals fulfilling degree and/or practicum requirements**
- Teacher's name in this format: "*Student Name* is a student of *Teacher's Name*."
- If the recital fulfills a requirement for a B.M. degree or a B.A. practicum, it should be listed in this format: "This recital presented in partial fulfillment of the requirements of the Bachelor of . . . Degree."

*Translations and any other additions to the program must meet copyright requirements and discussed with the Administrative Assistant. Inclusion of items other than translations cannot be guaranteed. Dedications are not permitted.

**Program notes for other recitals are at the discretion of the private lesson teacher.

Stage Set-up, Lights, and Reception

(One-month notice)

The student giving the recital must contact Mu Phi Epsilon one month in advance of the recital for a stage manager, who will assist with stage set-up and lights. Upon further request, Mu Phi Epsilon will provide a reception for a fee. A fee is also assessed for using Mu Phi Epsilon reception items including the punch bowl, table cloth, paperware, etc. should students prefer to provide their own receptions. No alcoholic beverages may be served or consumed at student recital receptions in Marquis Hall.

Recording

All student recitals are recorded free of charge. Students receive one CD recording of their recital.

PIANO ACCOMPANYING

The Head of the Keyboard Area assigns, coordinates and administers piano accompaniments for Half and Full Recitals, Recital Hour, and BMASA. Students should submit their accompaniments and accompanist request forms to the Head of the Keyboard Area three months prior to their scheduled recital performances and one month prior to recital hour or jury performances. These forms may be obtained on the racks outside the Music Office. **Failure to comply with the submission of the music and accompanist request form within the stated time frame may result in postponement of the performance date.** As part of their piano course work, piano students may be assigned accompaniments on the basis of their ability and professional goals.

Fees and Payments for Accompanists

BMASA: The Department will provide a faculty accompanist at no charge to the soloist.

Recital Hour: The Department will provide appropriate accompanists at no charge for one appearance per primary instrument per term.

Applied Music Juries: Students taking Applied Music juries must arrange and pay for their own accompanists. The accompanist must be paid prior or on the jury day at the following rates:

1 rehearsal and jury: \$20.00

2 rehearsals and jury: \$25.00

Solo Recitals: All solo recital accompanists must be paid directly by the soloist prior to or on the recital day.

Student accompanists should be paid at the following rates:

Full recital: \$175 Half recital: \$125

Non-student accompanists' fees must be negotiated by accompanist and soloist prior to the first rehearsal. The fee must meet at least the following minimum rate:

Full recital: \$225

Half recital: \$150

The accompanist fees include the recital jury, the dress rehearsal, the recital and three hours of rehearsal time. Additional rehearsal hours may require further fee negotiations directly between the accompanist and soloist.

It is the responsibility of the soloist to arrange rehearsals with his/her accompanist in a timely fashion. At least one rehearsal should be in Daehler-Kitchin Auditorium with the studio instructor present. It is the professional obligation of the soloist and accompanist to have thoroughly learned the music prior to the first rehearsal.

OPTIONAL MUSIC ACTIVITY PARTICIPATION POLICY

Any student who uses Music Department funds to assist with participation in an *optional* music activity (conference attendance, honor ensemble, ensemble tour, etc.) must have a grade of "C" or higher in all courses at the time of the activity. If the activity occurs during summer or winter break, the student must have earned a grade of "C" or higher in all courses during the prior term.

OFF-CAMPUS PROGRAMS

Coe College offers several off-campus programs, some which have a significant music component. Other programs are offered through the Associated Colleges of the Midwest, or by other colleges and consortia around the nation. Careful planning and consultation with your advisor may make it possible for you to include one of these programs in a music degree. Begin planning early in your career at Coe. Off-campus programs may be used to satisfy the College Practicum requirement.

DEPARTMENTAL DISTINCTION

As described on p. 28 of the college catalog, students who maintain a 3.2 cumulative GPA and a 3.5 in music may apply to complete an Honors Project and earn Departmental Distinction. Early planning is advised. An Honors Project may be used to satisfy the College Practicum requirement.

SCHOLARSHIPS, PRIZES, AND AWARDS

Music Scholarships

Music scholarships are awarded each year to high school seniors and transfer students who demonstrate superior talent and ability in music. Awarded on the basis of an audition and an interview with members of the faculty, the scholarships are renewable each year, as long as a student remains in good academic standing at the college and continues to perform successfully in his or her assigned ensemble.

Endowed Prizes in Music

The Velma J. MacMillan Prize is a prize awarded annually to a first year music major who displays outstanding performance capabilities, both musically and technically; who has proven involvement and interest in the Music Department activities; and who maintains a 3.0 grade average in music subjects.

The Carrie L. Mack Prize is awarded annually “to the student who, by individual industry, has made the greatest advancement in music” in the keyboard area.

The Eleanor Taylor Research Prize is awarded to the Music History II student who has written the most outstanding research paper.

Edna Mae Sila/Alma Turechek Awards are given in memory of the founding members of the Mu Psi Chapter of Mu Phi Epsilon to the senior and junior members of the chapter who have the highest grade point averages in music subjects.

The Nelle L. Erwin Prize in Music is awarded to the graduating music major who has earned the highest GPA in music theory courses.

The Charles Bart Houser '47 Memorial Music Award is for outstanding performance on an acoustic musical instrument. The recipient must be a full-time, undergraduate student majoring in music in good academic standing. Students can only receive the award once. One or more awards may be granted each year.

The Paul S. Ray and Eleanor Taylor Prize is awarded to the sophomore Bachelor of Music major at Coe College “whose own talent, unstinting study and practice, and serious dedication to high quality music most clearly approaches those qualities sought in their students by Professors Ray and Taylor.” The award is renewed for the senior year, provided the student continues to demonstrate the promise and dedication for which the prize was originally awarded. The Ray/Taylor Prize winner is selected each spring by the faculty from those students successfully completing the BMASA (see pg. 8). Students competing for the Ray/Taylor Prize must perform literature that they have not previously performed on a recital or during a Recital Hour.

The Crawford Music Prize, founded by the late George B. Crawford of Cedar Rapids “to stimulate and encourage the serious study of music in Coe College,” is given to the outstanding senior student majoring in music.

Additional Prizes in Music that May be Offered

The Beta Kappa Chapter of Phi Mu Alpha Sinfonia Prize for Outstanding Contribution by Non-Major. Two awards are given, one for underclassmen and one for upperclassmen. The prizes are awarded to a non-music majors who have made a significant impact in the Music Department during the academic year.

The Phi Mu Alpha Sinfonia Chapter Composition Prize is awarded to the student composer who has written the composition considered to be of the highest artistic merit in the past academic year.

The Phi Mu Alpha Sinfonia Chapter Prize for Outstanding Jazz Musician is awarded to a student who has shown outstanding jazz musicianship and has made a significant impact on the jazz program during her or his career at Coe.

The Phi Mu Alpha Sinfonia Chapter Prize for Outstanding Senior Music Education Major is awarded to the outstanding senior Music Education Major.

Performer's Certificate

The Music Department faculty awards a Performer's Certificate to senior music majors (B.A. or B.M.) who have demonstrated the highest level of achievement in performance as determined by a vote of the core music faculty. The stipulations are as follows:

1. Prior to the junior year the candidate must consult with his or her PPA teacher and file formal application for a Performer's Certificate in the Music Office.
2. The candidate must give a full Junior Recital and a full Senior Recital. Two half recitals in the junior year qualify as a full recital. No literature from the Junior Recital may be repeated on the Senior Recital.
3. During the application period but before the Senior Recital, the candidate must make significant public performances that the private teacher certifies exceed the usual expectation of the Applied Music course.
4. The candidate and the private teacher are responsible for keeping the application up-to-date during the application period with appropriate programs and remarks.
5. The candidate and teacher are responsible for notifying the core music faculty of significant appearances by the candidate. Specific notification of the fact that each performance is part of the application for a Performer's Certificate is required.
6. Following the Senior Recital the music faculty will decide whether to award the Performer's Certificate.

Pi Kappa Lambda

Pi Kappa Lambda is a national music honorary society with a chapter at Coe College. Students elected for membership demonstrate the highest level of musical achievement and academic scholarship.

ORGANIZATIONS

Coe College has three student organizations dedicated to music:

Mu Phi Epsilon

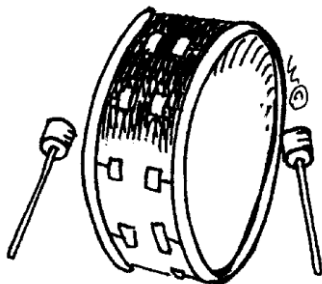
Mu Phi Epsilon is a professional coeducational honorary fraternity which recognizes and promotes scholarship and musicianship through service. Mu Phi provides services to the college such as stage managing of Daehler-Kitchin Auditorium, assisting with receptions for recitals, and presenting the annual Founder's Day recital.

Phi Mu Alpha

Phi Mu Alpha Sinfonia is a national men's social fraternity dedicated to "the mutual welfare and brotherhood of musical students; the advancement of music in America and a loyalty to the *Alma Mater*." Sinfonia is part of the Inter Fraternal Council (IFC) here on campus and has a wing and chapter room on Second East in Greene Hall. Any male student possessing a love of music is eligible to join upon meeting IFC standards. Sinfonia manages the setup and teardown of equipment in Sinclair Auditorium, and runs the annual Jazz Summit each February.

Coe Walahroo Drum Line

The Walahroo Drum Line is a student-run percussion ensemble performing in the style of a marching band drumline (without the on-field routines). Auditions are held in the spring and the fall, with primary focus on performance at football and basketball games.



Music Department Common Course Policies

All courses in the Music Department at Coe College abide by the following policies:

Academic Integrity

- At Coe College, we expect academic integrity of all members of our community. Academic integrity assumes honesty about the nature of one's work in all situations. Such honesty is at the heart of the educational enterprise and is a pre-condition for intellectual growth. Academic dishonesty is the willful attempt to misrepresent one's work, cheat, plagiarize, or impede other students' academic progress. Academic dishonesty interferes with the mission of the College and will be treated with the utmost seriousness as a violation of community standards.
- Please refer to the Coe College Academic Catalogue for complete information regarding Academic Integrity: <http://www.coe.edu/academics/dean/academicintegrity>

FERPA

- Students should be aware of their rights regarding the privacy of their educational records. Detailed information can be found under the FERPA (Family Educational Rights and Privacy Act of 1974) section in the Academic Catalogue and online here: <http://www.coe.edu/academics/registrar/ferpa>.
- In line with FERPA restrictions, students should be aware that your instructor cannot publicly post grades by student name, institutional student identification number, or social security number without first having obtained students' written permission.

The Definition of a Course Credit & Expected Workload:

- A one-credit course at Coe College constitutes of at least 150 hours of student work over the course of the term. This figure includes both the time spent in class and the time spent out of class completing course work. In other words, students are expected to devote a considerable amount of time outside of class to their courses. For standard one-credit courses, students should be expected to work at least seven hours a week outside of the three (or four or five) hours in class.

Students with Disabilities:

- Coe College will make reasonable accommodations for persons with documented disabilities. If you have a disability which may have some impact on your work in this course, please contact the Learning Commons' Student Disability and Academic Services Coordinator, Kim Pierson: kpierson@coe.edu, 319-399-8547.
- Please note that all arrangements for accommodations must be handled through the Learning Commons. Faculty must give the opportunity of an accommodation to every student in the course or only to those students for which it is determined as a need by the Student Disability and Academic Services Coordinator

Reporting of Sexual assault or misconduct

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. I also have a mandatory reporting responsibility related to my role as a faculty member. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in any one-on-one meetings. I will seek to keep information you share with me private to the greatest extent possible. However, I am required to share information regarding sexual misconduct or students who may be in danger to themselves or to others. Students may speak to someone confidentially by contacting Student Development at 319-399-8843 or Safety and Security at 319-399-8888.

MUSICIANS' HEALTH AND SAFETY

The Coe College Department of Music is committed to providing information to students, faculty, and staff members, about the complex issues relating to musicians' health and safety. To that end, the department, in addition to this document, will provide a brief orientation to musicians' health and safety during one of the first sessions, each term, of the recital hour required of all music majors and many non-majors, and attended by core members of the music faculty. During this orientation, students and faculty will be informed about issues relating to general health, hearing health, vocal health, musculo-skeletal health, injury prevention, and safety and security issues in the Department of Music. Further information will be provided by lesson teachers, ensemble directors, techniques instructors, work-study supervisors, and occasionally by members of the Health Services staff. Students and faculty bear the primary responsibility for their own health and safety, and should familiarize themselves with the materials below as appropriate.

Emergency – Dial 911

Coe College Health Services - 319-399-8617

o-healthservices@coe.edu * <http://www.coe.edu/campuslife/healthservices>

Coe College Security – Carlos Velez -319-399-8888

campusecurity@coe.edu * <http://www.coe.edu/campuslife/campussafety>

Coe College Music Department Technical Services – Carter Broszeit - 319-399-8015

rbenson@coe.edu * <http://www.coe.edu/music>

Important health information is available from the National Association of Schools of Music:

General Health Issues - http://nasm.arts-accredit.org/site/docs/CAAA_PAPERS/CAAA-Health_Issues-2009.pdf

Hearing Health Issues - http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/4a_NASM_PAMA-Student_Guide-Standard.pdf

http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/2_NASM_PAMA-Faculty_and_Staff_2011Nov.pdf

<http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA:%20Neuromusculoskeletal%20and%20Vocal%20Health>

Neuromusculoskeletal Health - http://nasm.arts-accredit.org/site/docs/PAMA-NASM_Advisories/5b_NASM_PAMA_NMH-Student_Information_Sheet-Custom%20NMH_June%202014.pdf

Other websites providing helpful health information for musicians:

Alexander Technique: www.amsatonline.org

The Complete Guide to the Alexander Technique: <http://www.alexandertechnique.com>

Andover Educators (body mapping): <http://bodymap.org>

Dalcroze Society of America: <http://www.dalcrozeusa.org>

The Feldenkrais Method: <http://www.feldenkrais.com>

Performing Arts Medicine Association: <http://www.artsmed.org>

<http://www.working-well.org/articles/pdf/Musicians.pdf>

<http://www.musicianshealth.com/whyrssi.htm>

<http://www.innergameofmusic.com/>

<http://www.webmd.com/anxiety-panic/guide/stage-fright-performance-anxiety>

Alexander Technique lessons are available for credit from the Department of Music. These lessons are taught by Margie Marrs, Pearl M. Taylor Emerita Professor of Music, AmSat-certified teacher of the Alexander Technique.

Health and safety depend in large part on the personal decisions of informed individuals. Institutions have health and safety responsibilities, but fulfillment of these responsibilities cannot and will not ensure any specific individual's health and safety. Too many factors beyond any institution's control are involved. Individuals have a critically important role and each is personally responsible for avoiding risk and preventing injuries to themselves before, during, and after study or employment at any institution. This set of advisory and institutional actions taken under their influence or independently do not relieve the individual from personal responsibility for appropriate, prudent, and safe behavior or action, nor do they shift such responsibility and liability for the consequences of inappropriate, imprudent, and/or unsafe behavior or action in any instance or over time to Coe College, or to NASM.

Portions of this section of the Coe College Music Department Handbook were adapted from materials developed by the National Association of Schools of Music and the Performing Arts Medicine Association.

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